



## **PMA RETIREES ASSOCIATION INC. (PMARAI)**

(A Chapter of PMA Alumni Association, Inc.)

PMA Alumni Center, A.Luna Ave., Camp General Emilio Aguinaldo, Quezon City

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04 March 2025

**Subject:** Chairman's Guidance on the Implementation of PMARAI Programs and Activities for AY 2025-26

**To:** Board Members and Committee Chairs

I extend my sincere appreciation for your commitment and dedication to advancing the objectives of PMARAI. As we embark on the implementation of our programs and activities for AY 2025-26, I urge each of you to align your efforts with our shared vision, mission, and core values.

### **PMARAI VISION**

To be the model alumni association of retirees recognized as a respected and influential organization.

### **PMARAI MISSION**

Promote the general welfare of members, support the ideals of the Academy and PMAAAI, and contribute to national development.

### **PMARAI CORE VALUES**

- Courage, Integrity & Loyalty
- Excellence
- Leadership
- Mutual Respect

### **LINES OF EFFORT**

#### *1. For the Members*

- Continuing Professional Development
- Financial Security
- Access to Health Care
- Sports Development

#### *2. For PMA and PMAAAI*

- Cadet Nurturing Program
- Active Participation in Retired Officers Programs

#### *3. For National Development*

- Public Awareness Program
- Active Participation in Reservist Programs

## **GENERAL GUIDANCE**

1. All committees shall ensure that their programs and activities align with PMARAI's vision, mission, and core values.
2. The Executive Committee (Execom) will oversee implementation and ensure compliance with budget and operational guidelines.
3. Each standing and ad-hoc committee must submit an Annual Action Plan and Budget by the last week of March 2025.
4. Active volunteer participation is crucial to our success. Committee heads must develop contingency plans to address potential shortages.
5. Regular monitoring and reporting will be conducted through monthly Execom meetings and quarterly Board meetings to assess performance and resolve issues.
6. All financial transactions must be properly documented and audited to maintain transparency and accountability.
7. All committees must adhere to the agreed-upon timelines of PMAAAI for their respective programs.

## **KEY EVENTS TIMELINE**

- Search for Cavalier Awardees – March to December 2025
- Cavaliers' Cup (formerly Indoor Sports) – May to June 2025
- Game of the Cavaliers – October 2025
- Inauguration of PMAAAI Building – 11 December 2025
- Christmas Party – December 2025
- Family Sportsfest – 17 January 2026
- AGMM – 24 January 2026
- Homecoming – 21 February 2026

## **SPECIFIC COMMITTEE GUIDANCE**

### **EXECUTIVE COMMITTEE**

**Objective:** Manage and direct committees to effectively achieve PMARAI's goals.

**Key Activities:**

- Require submission of Annual Action Plans and Budgets.
- Oversee program execution and coordinate with the Board of Directors (BOD).
- Conduct monthly Execom and quarterly BOD meetings.
- Manage fund disbursement responsibly.

## ADVOCACY COMMITTEE

### Objectives:

- Serve as a platform for policy advocacy and information exchange.
- Strengthen alumni connection with PMA and forge new partnerships.

### Key Activities:

- Develop advocacy papers and policy recommendations.
- Expand partnerships with corporate and academic institutions.
- Organize forums and discussions on key issues affecting retirees.

## MEMBERSHIP, MORALE & WELFARE COMMITTEE

**Objectives:** Increase membership and engagement, enhance members' well-being.

### Key Activities:

- Update membership database in coordination with AFP, PNP, PCG, and Class Presidents.
- Conduct regional visits and fellowship activities.
- Organize sports, wellness, and vaccination programs.
- Facilitate emergency assistance for members in distress.

## WAYS AND MEANS COMMITTEE

### *Objectives:*

1. Sustain fundraising efforts for PMARAI's programs.
2. Maximize revenue from flagship events.
3. Strengthen partnerships with PMAAAI and sponsors.
4. Ensure transparency in financial management.
5. Explore new revenue streams.

### *Key Activities:*

1. **Annual Raffle for a Cause** – Organize, promote, and manage raffle ticket sales to ensure fundraising success.
2. **Game of the Cavaliers (GOC) Golf Tournament** – Plan, execute, and secure sponsorships for the multi-leg tournament.
3. **Sponsorship & Partnerships** – Engage sponsors and donors to support fundraising activities.
4. **New Fundraising Initiatives** – Explore and implement additional revenue-generating projects.
5. **Financial Oversight** – Maintain records, ensure transparency, and report on fundraising performance.

## **PROFESSIONAL DEVELOPMENT COMMITTEE**

**Objectives:** Enhance career growth and promote financial literacy.

**Key Activities:**

- Establish a Professional Certification Program.
- Organize leadership lecture series.
- Implement financial literacy and entrepreneurship programs.
- Provide mentorship for retiring officers.

## **AD-HOC COMMITTEE ON ELECTION AND AMENDMENTS**

**Objective:** Strengthen leadership recruitment and ensure effective governance.

**Key Activities:**

- Engage Class Presidents in the recruitment of capable Board members.
- Regularly review governance policies to ensure they remain relevant and effective.
- Organize leadership succession planning.

## **SPORTS COMMITTEE**

**Objectives:** Foster camaraderie and physical wellness among members.

**Key Activities:**

- Organize major sports events in collaboration with PMAAAI, including Cavaliers' Cup and Game of the Cavaliers.
- Implement structured sports timelines and encourage alumni participation.
- Strengthen ties between retirees and active service members.

## **PUBLIC RELATIONS COMMITTEE**

**Objectives:** Promote PMARAI initiatives through communication and media engagement.

**Key Activities:**

- Publish updates via social media, E-Newsletter, and Cavalier Magazine.
- Expand membership in official PMARAI platforms.
- Develop multimedia content showcasing PMARAI activities.

## IMPLEMENTATION AND MONITORING

1. **Quarterly Reports:** Each committee must submit quarterly progress reports to Execom.
2. **Performance Review:** Mid-year and year-end reviews will assess program effectiveness.
3. **Resource Allocation:** Fund disbursement will be managed in line with approved budgets.
4. **Risk Management:** Committees must have contingency plans for challenges such as volunteer shortages and funding gaps.
5. **Audit and Compliance:** Annual financial audits will be conducted to ensure accountability.

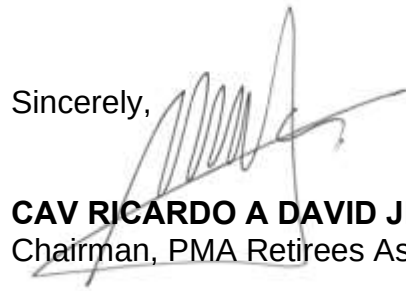
## CLOSING GUIDANCE

I urge all Committee Chairs and members to work collaboratively towards our shared objectives. Our collective dedication will ensure that PMARAI continues to be a model alumni association that champions member welfare, supports PMA and PMAAAI, and contributes to national development.

Let us uphold our core values—Courage, Integrity & Loyalty, Excellence, Leadership, and Mutual Respect—as we implement our programs for AY 2025-26.

Thank you for your unwavering commitment. I look forward to working with all of you in making this year a success.

Sincerely,



**CAV RICARDO A DAVID JR '77**  
Chairman, PMA Retirees Association, Inc.